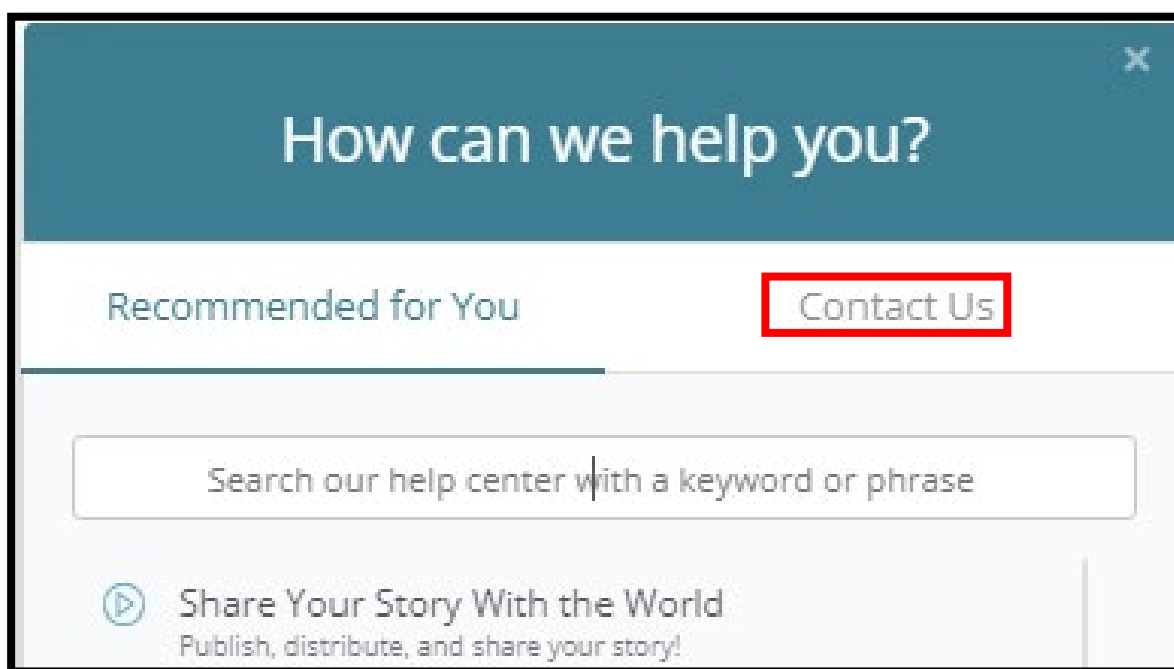
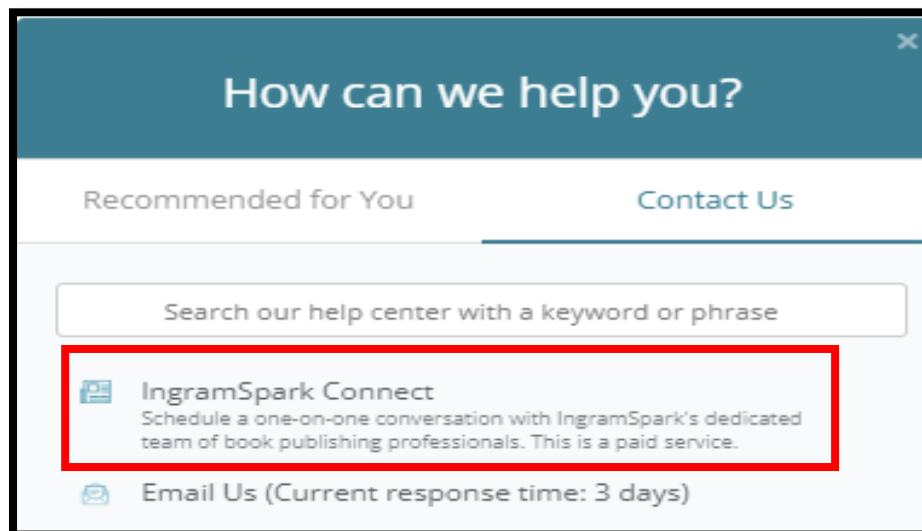


## IngramSpark Connect Instructions

In the lower left corner of your IngramSpark account, click on the SUPPORT button and the window displayed below will appear. Click on Contact Us.



A new window will appear.  
Click on **IngramSpark Connect**.



# IngramSpark Connect Information

## IngramSpark Connect

A premium program for authors and independent publishers.



Through **IngramSpark Connect** you can schedule a one-on-one, virtual appointment with IngramSpark's dedicated team of book publishing professionals. We're here to answer questions specific to *your* publishing journey, offer support and provide guidance on book industry best practices.

If you're just getting started or have a general question, you can contact our [support team](#). Our frequently asked questions and answers can be found below.

How do I set up a title with IngramSpark? +

How do I format my files? +

How do I place an order? +

How do returns work? +

### Still need additional help?

**\$49**

60 minutes\*

**\$25**

30 minutes\*

1. Agree to the fee
2. Click Schedule now

I agree to the listed fee of \$49.00 for a 60 minute session or \$25.00 for a 30 minute session.

Schedule Now

\*This service is intended to address questions related to the IngramSpark platform and general title setup questions. IngramSpark will not advise on certain topics, such as pricing, discounts, and/or metadata related fields.

\*Cancellation policy: Cancellations within 24 hours of your scheduled appointment may result in a cancellation fee.

\*Terms and Conditions: This service is only available to current IngramSpark account holders. The credit card associated with your IngramSpark account will be charged according to the amount of time booked in your appointment. Please note that it may take 1-2 weeks for the charge to appear on your credit card statement.

# Schedule Your IngramSpark Connect Call

1. Select the 30-minute meeting
2. Add your contact details
3. Provide a brief explanation of what you need help with
4. Select a date and the available time slots will appear for you to select from
5. Enter your IngramSpark account number
6. Add the promo code and click BOOK!

You will receive a call on the scheduled date and time.  
All times are in (UTC-06:00) Central Time (US & Canada)

IngramSpark

## IngramSpark Connect

Select service

- 30-min meeting  
30 minutes  
\$25
- 60-min meeting  
1 hour  
\$49

### Select time

< > November 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Select a service and date to see available times.

### Add your details

Name \*

Email \*

Address (optional)

Phone number (optional)

Please let us know if you have any special requests.  
Thank you.

Notes (optional)

### Provide additional information

IngramSpark Account Number

Association Promo Code (optional)

Book